



ROYAL JOHANNESBURG  
EST. 1890

CORPORATE  
**GOLF DAY**  
INFORMATION PACK

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# WELCOME

Welcome to your business playground. The most exclusive private retreat and the ideal venue for hosting your business, social or fund-raising occasions.

Nestled in the heart of Johannesburg, lie two of South Africa's finest parkland golf courses. Royal Johannesburg is conveniently close to the business hub of Sandton and with OR Tambo International Airport just a 15 minute drive.

Our extraordinary attention to detail and emphasis on seamless planning and implementation, makes Royal a sought-after venue for corporate golf events. A major revamp in 2017 has resulted in a sophisticated facility that has successfully merged vintage with contemporary design. The team offers a full range of services and can cater for all your requirements. Prices are competitive and the value offered is outstanding.

We want to make your event as seamless as possible but there is a bit of information, and the dreaded T's and C's in this document to help both of us. All Club staff are highly trained and experienced to make your event an occasion to remember.

We look forward to being able to provide you with an incredible experience for many years to come !

# THE COURSES

## **The Championship East Course**

Designed in 1939 by Robert Grimsdell, the course is regarded to be in the top echelon of courses on the continent. After completing a full revamp in 2017, the course is now regarded as a contemporary parkland, delivering more of a challenge for the serious player as well as changes that ensure the club golfer enjoys their round. All this with emphasis on cost-effective maintenance and a fusion of environmental sensitivity with elevated aesthetic appeal.

From 2018 to 2025, the East course has received numerous international accolades including two World Golf Awards (South Africa's best course & Africa's best course), Golf Scapes Top 100 Courses in the world (25) and Course of the Year by Luxury Travel Guide.

Par 72, 7001 meters, kikuyu fairways and tees, bent grass greens.

## **The Royal West Course**

Designed in 1927 by Laurie Waters, the West Course, shorter in comparison to the East Course, is a fine example of how two layouts in close proximity can still create quite different, but vastly enjoyable golf experiences. The West Course had a greens refurbishment in 2022 and the greens are amongst the best in South Africa.

While its beautiful sweeping fairways and generous sized greens inspire joy and confidence, the player who strays from them will quickly find trees, water or frustration in uncompromising abundance. Players of every level will find much delight in and many reasons to return.

Par 72, 6225 meters, kikuyu fairways and tees, bent grass greens.



# 2026 CORPORATE GOLF DAY

*We provide you with the foundation,  
and are here to assist you in building your  
perfect golf day*





# GOLF DAY FEES

## Corporate Golf Day Green Fees:

	East Course	West Course
Full Course (up to 128 players)	R65 000.00	R60 000.00
Double Course (up to 256 players)	R130 000.00	
Group Rates (non exclusive use of the golf course)		
12 - 39 players	R620.00 p.p	R600.00 p.p
40 - 60 players	R600.00 p.p	R580.00 p.p
61 - 100 players	R580.00 p.p	R560.00 p.p

## Additional rates:

- **Charity Golf Day rate** (Monday / Tuesday bookings only) R 48,000]  
- *must be a registered charity*
- **Winter Golf Day Special** (June / July / August - 40 to 100 players)  
R 700 per player  
(Incl; green fee, halfway, tea /coffee at registration and light dinner)

**Shotgun start:** +R 6 500 per course

## Waterways Levy:

Due to the incredible increase in storm water from the changing weather and urban growth golf courses are facing huge challenges with maintaining waterways. The upgrade our waterways to ensure long term sustainability we have unfortunately had to implement a levy per round of golf, effective February 2026. Once we have achieved our required funding this levy will be removed. We sincerely appreciate your understanding and support.

- **Full course rate:** R3 500.00 per course
- **Group rate:** R30.00 per player

*Golf days are available from Monday to Friday, subject to availability. We can accommodate small groups on Saturday & Sunday afternoons, subject to availability.*

# CARTS

We have 75 premium golf carts available for hire, each equipped with GPS to assist players with course navigation. Carts can be charged either to the master account or to individual player accounts. As availability is limited, we recommend booking in advance to avoid disappointment.

**Cart hire fee: R550 per cart.**

Additional carts may be hired externally; however, these are subject to advance booking, particularly during peak season, and are available at a higher cost. Please note that the Club applies a 10% handling fee to all externally sourced carts.

To further enhance the player experience, beverages may be added to the cooler boxes on the carts. Pricing is available upon request.



# CADDIES

The Club recommends one caddy per four-ball to assist with pace of play and course management.

- The minimum caddy fee is R400, plus a Caddy Foundation fee of R80.
- The Caddy Foundation fee includes the caddy's lunch and benefits.
- Caddy fees may be charged to your account or to the players' own accounts.
- If the Club arranges cash for the caddy fee, a 10% cash-handling fee will apply

# REGISTRATION

We will greet your golfers at the bag drop-off, attach name tags to each golf bag, and transport bags to either carts or caddies based on each golfer's selection.

Golfer registration can be set up either in the reception foyer or on the patio. We will provide tables as needed for gifting and materials, and you are welcome to brand the registration area to suit your event.

A variety of arrival snack options are available in our menu pack for your consideration.

# SCORING AND MARSHALLING

We are pleased to offer a complimentary scoring and marshalling service, complete with a customized prize sheet tailored to your event's requirements.

For those interested in electronic scoring, we can provide Score Capture, which enables golfers to view live leaderboards in real time throughout the event.

**Score Capture Fee: R 6,000**

# SUGGESTED COMPETITIONS

## Guidance on preferred competition formats :

<b>Fourball Alliance (a few options)</b>	Fun and creates team spirit. Faster format	4 prizes required per position
<b>Scrambles – fourball or betterball option</b>	Fun and helps with poorer golfers. Can be slower	4 or 2 prizes based on type
<b>Betterball (two player team)</b>	Bit more competitive but helps with less prizes	2 prizes per position
<b>Individual</b>	Only suggest if quality of golfers is good. Most competitive and can be slow.	Individual prize

"We recommend using the Golf RSA handicap allowance formats.  
([Click here](#)).

Contact us for guidance, including advice for non-registered golfers.

## NEAREST PINS & LONGEST DRIVE

Suggestions for Nearest the Pin & Longest Drive  
(Different holes can be considered for ladies.)

### Nearest to the pin

(Par 3's)

**EAST COURSE** – 2 , 5, 12, 16

**WEST COURSE**– 4 , 7, 14, 17

### Longest drive

**EAST COURSE**- 1, 6, 8, 18 (PAR 5'S)

**WEST COURSE**- 8 (PAR 4), 6 (PAR 5), 3 (PAR 4), 16 (PAR 4)



# BRANDING

## **Banner Handling Fee: R 6,500.00**

*We will assist with up to 4 banners at no cost, thereafter the above banner handling fee applies.*

This fee is non-negotiable and includes:

- Gate 8 Access: Use of Gate 8 for transporting branding materials and displays (including vehicles) to designated areas on the course. This gate is secured and monitored by security personnel.
- On-Course Supervision: Our team will oversee and guide all branding setup, even if external staff or sponsors assist, to ensure the course remains undamaged.
- Setup & Breakdown Support: Coordination and assistance with branding logistics before and after the event.

## **Branding terms & conditions:**

- Approved branding locations include registration areas, the putting green, around the clubhouse, and specific holes as agreed.
- Banners may only be put up on the day of the Golf Day.
- All branding/banner bags must be clearly labeled with their assigned hole.
- No banners may be left on the course overnight.
- Royal Johannesburg accepts no liability for loss or damage to goods, banners, or banner bags.
- All items must be removed immediately after the event unless alternative arrangements have been made.
- Items not collected within 7 (seven) days will be retained by Royal Johannesburg and may be discarded or donated to a local charity.

## **Vehicles and Equipment:**

Limited access to certain holes is available for displaying vehicles and equipment. Please contact us to discuss your requirements and the strict rules that apply.

## **Important:**

Please ensure that all sponsors receive our Branding and Sponsors Information Letter in advance.

# LIGHTNING POLICY, RAIN, DISCONTINUANCE OF PLAY

## Club Safety Policy During Inclement Weather

The safety of our members and guests is our highest priority during adverse weather conditions. Weather reports and local conditions are closely monitored during storm warnings. If it is determined that continuing play is unsafe due to an approaching storm, the siren will sound, and all golfers must immediately leave the course and return to the clubhouse.

In the event of a lightning threat, play will be suspended—continuing at your own risk is not permitted. Under the rules of golf, players are allowed to stop play at any time if they feel endangered.

When lightning is detected, the following sirens will apply:

- **One long blast** - Stop play immediately and return to the clubhouse.
- **Two shorter blasts** – Resume play

Should the course be rained out for any reason the following allowances will apply :

- Before players tee off , if management deem the course to be unplayable, a raincheck will be given for a future available date. Any costs that are not recoverable (eg. external cart hire, F&B) will be payable.
- If players have not completed 9 holes and play is not able to resume for the day the club will provide each player with a 9 hole raincheck voucher.

## WATERING HOLES

We offer a drinks cart that can be operated either on the main account (within your specified budget) or on individual players' accounts. Additionally, you can set up refreshment stations on the course, where we can provide beverages, ice, and containers at Club prices according to your requirements.

Alternatively, you may bring your own beverages and snacks, subject to a corkage fee of **R2,500** per hole.

We will provide a table and two chairs per hole.

We recommend a maximum of two watering holes per nine holes. Details regarding watering holes and sponsored holes must be submitted at least two weeks in advance.

Please also ensure that non-alcoholic drinks are available for caddies when planning your refreshments.

# A FEW RULES & ETIQUETTE

## Dress Code & Club Guidelines

### Dress Code:

Golf course: Collared shirts, tailored pants (no jeans), and soft-spike golf shoes.

Clubhouse: Smart casual or golf attire (no vests).

### Golf Equipment:

All golfers must use their own clubs. Limited sets of rental clubs are available through our Pro Shop.

### Mobile Phones:

Phones should be set to silent and must not disrupt the pace of play.

### Club Rules & Conduct:

*All club rules, whether displayed on-site or listed on our website, apply to all guests.*

We encourage everyone on our property to interact with staff and fellow golfers in a respectful and courteous manner.

### Golf Etiquette:

Players should follow standard golf etiquette, including repairing pitch marks, raking bunkers, filling divots, and keeping carts away from tees and greens.

## Indemnity

***The Club will exercise reasonable care at all times; however, it shall not be liable for any claims, damages, or losses of any kind arising from the use of the Club's facilities or services by members or their guests.***

***Without limiting the above, the Club shall not be held responsible for any claims arising from negligent acts, omissions, or statements by the Club, its members, security personnel, or staff, or from any events beyond the Club's reasonable control.***

***The Club accepts no responsibility for loss of life, theft, or damage to cash, personal belongings, clothing, golf clubs, valuables, equipment, or any other property, nor for any damage to vehicles in the car park or surrounding public areas. The Club is also not liable for any injury or harm to any person while on Club premises.***



# MAKE YOUR DAY MORE INCLUSIVE

You may consider including a Padel event (contact Angus McLellan at [angus@africapadel.com](mailto:angus@africapadel.com)) or arranging an introduction to a golf clinic for other members of your team (contact Martin Briede at 084 503 5477).

Feel free to reach out to them directly to inquire about their packages.

## ADDITIONAL OPTIONS TO ELEVATE YOUR DAY

Elevate Your Golf Event with Our Exclusive One-Stop Solutions. As part of our unique experience to you, we offer one stop golf solutions for all your event requirements. Our value-adds option allows you to procure all your golf day needs from one place.

Please email [valueadds@royaljhb.co.za](mailto:valueadds@royaljhb.co.za) for all your requirements. We offer activations, prizes, gift items, branded accessories and apparel and much more! Please feel free to get in touch with Cameron who runs our value-adds and he will happily assist in bespoke items for your event.

Please also request our preferred partners listing that can make your event truly memorable including Photography and Videography, Décor, Entertainment.

Make the most of your golf day by treating your players to a bucket of warm-up balls at the driving range—because every great round starts with a great warm-up.

Driving Range Facilities  
Warm-up bucket: R55 pp  
Medium bucket: R75 pp

# BOOKING TERMS AND CANCELLATIONS

## Booking and Payment Terms

- To secure your booking date, a 50% deposit of greenfees and a signed booking sheet are required.
- Final guest numbers must be confirmed 14 days prior to the event.
- The remaining balance including expected F&B cost is due 7 days before the event.
- Any incidentals incurred on the day must be settled within 7 days of receiving the final invoice.

## Cancellation Policy

- More than 90 days' notice: 100% refund of deposit.
- 45–90 days' notice: Loss of deposit.
- 30–44 days' notice: 50% of total green fees.
- Less than 30 days' notice: Full green fees payable.

**Please note:** Once final numbers are confirmed (14 days prior to the event), you will be liable for the full invoice, including all food and beverage charges.

# GOLF DAY BOOKING FORM

Please complete all details on this page and return the full document to Royal Johannesburg via email:

Marcelle Rolt – [golfevents@royaljhb.co.za](mailto:golfevents@royaljhb.co.za), along with proof of deposit payment.

No date will be held until we receive both the signed booking sheet and deposit.

By signing, the client or their authorized representative confirms that all information provided is accurate, that they have read and understood the terms and conditions, and agree to be bound by them, including as surety for any amounts due. The client also acknowledges they may have this document translated at their own cost.

To ensure your event is secured and runs smoothly, please complete all fields below and return the form with your deposit.

## Kindly complete the below and return

Company Name:

Registration No:

Physical address:

VAT Number:

Contact person:

Phone Number:

Alternative Number

Email address

Contact on Function day:

Contact cell number:

Royal Johannesburg Agreement Completed and signed:

Yes / No



# GOLF DAY EVENT DETAILS

**Kindly complete the below and return**

Confirm date of event:

Estimated Number of Players:

*Please provide the final numbers 14 days prior to the event. If there are any significant changes in your numbers, kindly inform us.*

Staggered Two Tee Start or Shotgun:

Preferred Shotgun Start Times:

*Time to be approved by Golf Department*

Format of Play & Handicap Allowance :

Scoring & Starting:

Driving Range Warm-up balls

## GOLF COURSE DETAILS

Golf Course

Golf Carts

*75 carts available*

*For more than 75 carts required, a 10% handling fee is charged and is subject to availability.*

Caddies

*R480.00 per caddie, including lunch fee*

Estimated Number of caddies required:

*Subject to availability*

***Further details relating to your day, including food and beverage, watering holes etc., will be finalised as soon as possible.***

**Confirming Acceptance of All Rules as Outlined in the Brochure:**

Company Name:

Authorised client name and surname:

Date:

Signature:

Additional Notes:

